



Artist Application for Exhibition

Application Requirements:

1. In addition to completing this application form, all applications must include the following (please check off items to ensure your application is complete):

- ☐ Curriculum vitae / biography / exhibition list / awards
- ☐ Artist's Statement and description of proposed exhibition
- ☐ A minimum of five images of art (digital images are the preferred form of submission, but printed photographs will also be considered), showing examples of all the different media or types of artworks planned for display. Each image must indicate the title of the piece (either in the filename or indicated on the printed photograph). There must be a sufficient quantity of artwork to warrant a solo or group exhibition in the gallery. Art pieces may not contain profanity, reference to drugs, alcohol, or violence, nudity, or any reference that goes against our values as an organization. The Pomona Chamber of Commerce Foundation reserves the right to refuse anyone.

Please note: Photographs will be returned only if a self-addressed envelope of sufficient size and correct postage is enclosed with the application.

Artist Name:
Name of Business (if different from above):
Mailing Address:
Email: Telephone:
Preferred Month for Exhibition (if any):
Primary Medium / Media:



Title of Proposed Exhibition:

Artist Guidelines:

Both the responsibilities of the Artist and the Gallery are presented in a contractual agreement well in advance of the exhibition. The Artist must agree to the conditions of the signed contract in order to exhibit in Pomona Chamber of Commerce Foundation Gallery. Sample copies of the Artist Contract are available upon request.

Selected artists will be contacted to determine a mutually agreed upon dates for the length of their exhibition. Artists must be present on the second Saturday of their exhibition.

Artists selected to exhibit their work must have a sufficient quantity of work for display. The artist delivers and sets up the exhibition as agreed upon prior to the show.

The artist agrees to donate 30% commission for all art sold during the exhibit month. Pomona Chamber of Commerce Foundation Gallery will collect the fees from the art sold and will provide a check to the artist, once exhibit is completed. The checks will be sent to the address provided in previous page. Checks over \$600.00 will need a W-9 form, prior to the check distribution.

The Gallery will provide publicity via social media and website. The artist(s) are responsible for any invitations they wish to send out and will tag @pomonachamber on Instagram.

The Gallery invites submissions from emerging and established artists.

Signature of Applicant

Date

Please sign and complete this application and email it back to mrobles@pomonachamber.org

OFFICE USE:

Exhibit Month: _____ Beginning Date: _____ End Date: _____

Pomona Chamber of Commerce
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